

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION

320 Hospital Drive, Suite 23
Warrenton, Virginia 20186
Phone: (540) 428-8715 Fax: (540) 347-5753

NOTICE OF CONTRACT AWARD

1. DATE: November 17, 2005
2. COMMODITY NAME: Propane
3. CONTRACT NUMBER: 21-04smc, Propane
4. CONTRACT PERIOD: December 1, 2003 through November 30, 2004 original
1st renewal: December 1, 2004 through November 30, 2005
2nd renewal: December 1, 2005 through November 30, 2006
5. RENEWAL OPTIONS: Four (4) one-year renewals
6. CONTRACTOR(S): Amerigas
8356 Meetze Road
Warrenton, VA 20187
Attn: Patti Stern, Office Manager
540-347-2055
540-347-2904(fax)
7. TERMS: Net 45 days
8. DELIVERY: As Scheduled/requested
9. FOR FURTHER INFORMATION CONTACT: Barbara Whitehurst
PH (540) 428-8715

10. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

By: _____
Barbara Whitehurst
Senior Buyer

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An exception to this shall be the use of the pre-approved utilities voucher by the Contract Administrator only. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8717 or 8720.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Renewals: As stated on the face of this notice, there are four (4) one-year renewals on this contract. The contract will be renewed by mutual agreement of both parties, approximately sixty days prior to expiration of the current contract term, with input and approval from FCG & PS Using Departments.
6. Fuel Price: Total selling price is calculated using the base purchase price plus the *firm, fixed contract markup price of \$.3568/gallon*. Base purchase price will fluctuate with Mont Belvieu Opis Average as posted monthly, as stated in the original bid documents, and a monthly statement of the current commodity price shall be kept on file for verification.
7. Price Adjustments: Changes to the markup portion of the total selling price will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

Contract #21-04smc, Liquefied Petroleum (HD5 Grade Propane)
PRICING SCHEDULE

	<u>Unit Price</u>
1) Markup Price per Gallon, as specified in Section 4:	\$ <u>.3568/gallon</u>
2) One-time charge to establish services for each new site added after start of contract	\$ <u>300.00/each</u>
<p>Requirements may occur on an “as required” basis to connect lines on the building side of the regulator and/or to inspect and service these lines and appliances. When such service is requested, it will be charged at the fixed rates specified in Items 3 & 4 below.</p>	
3) Labor to connect and inspect lines and/or service appliances and lines on building side of regulator, when requested	\$ <u>80.00/hour</u>
4) Percentage discount off Manufacturer’s List, for parts used in conjunction with Item 3	<u>30%</u>
5) Cost to supply 100 lb. Temporary cylinders at Owner facility	\$ <u>75.00/each</u>
6) Cost to fill Owner 20 lb. Cylinders on site, or to remove and replace with filled cylinders	\$ <u>15.00/each</u>

Contract # 21-04sm, Liquefied Petroleum (HD5 Grade Propane)
Site Locations & Tank Information

TABLE A

All Sites in Table A are Automatic Deliveries

Site Name & Physical Address	Tank Size By Gallon	Quantity	Contractor Furnished or Owner Furnished Tanks
C. Hunter Ritchie Elementary School 4416 Broad Run Church Road (Route 600) New Baltimore	1,000	1	Contractor Tank
Grace Miller Elementary School 6248 Catlett Road (Route 28) Bealeton	1,000	1	Contractor Tank
Liberty High School 6300 Independence Ave. (Rt. 17 S, next to Bealeton Grace Miller Elem.)	1,000	4	Owner Tanks
M.M. Pierce Elementary 12074 James Madison St. (Off Rt. 29) Remington	1,000	2	Contractor Tanks
Fauquier County Maintenance Dept. 221 West Shirley Ave. (29 South near Fire Warrenton Dept.)	30 20	2 2	Owner Tanks Contractor Tanks
Marshall Middle School 4048 Zulla Road (Route 709) Marshall	100 100	1 2	Owner Tanks Contractor Tanks
Cedar Lee Middle School 11138 Marsh Road Bealeton	500 100	1 1	Contractor Tank Contractor Tank

TABLE B

All Sites in Table B are Will-Call Deliveries

800MHz Public Safety Radio Tower 5370 Freezeland Road Linden	500	1	Owner Tank in secured, locked location
800MHz Public Safety Radio Tower 3425 Ensor Shop Road Morrisville/Bealeton	500	1	Owner Tank in secured, locked location
800MHz Public Safety Radio Tower 7535 John Marshall Highway Marshall	500	1	Owner Tank in secured, locked location
800MHz Public Safety Radio Tower 13388 Newbys Shop Road Remington	500	1	Owner Tank in secured, locked location